

**Motor Vehicle Operator Requirements and Process
(Youth Activities Flight)**

Please read the following before turning in your application:

1. Possession of a valid driver's license must be verified. The HRO documents driver's license number and expiration, and initials and dates this certification in the licenses and certificates portion of the employment application.
2. All applicants who are applying for positions involving driving for the youth flight must provide a copy of their driving record for the state of California. Applicants are responsible for obtaining a copy of their driving record at their own expense. The driving record must be no older than 90 days prior to the date of the application. (Copies of state records are available at minimal charge at the state driver's license issuing agency. When requesting records, applicants should request a complete driving record. Due to the length of time required to obtain a copy, applicants should request their driving records as far in advance as possible.)
3. Applicants are required complete a "Continuation Page for Motor Vehicle Operator Positions." Attach the continuation page to the employment application.

Printed Name:

Date Signed:

Signature:

Motor Vehicle Operators – Application Continuation Form

1. Have you ever been charged with driving while under the influence of alcohol or a controlled substance? YES NO

2. If your answer to the preceding question is "yes", please explain. At a minimum, state the date and location of the incident giving rise to the charge; the name of the law enforcement agency which investigated the incident (ex: XYZ Police Department, or the XYZ County Sheriff's Office); the name and address of the court which adjudicated the charge; and the disposition of the charge.

3. Have you ever refused a law enforcement official's request to submit to a test (ex: blood alcohol test, breath analysis, or urinalysis) related to the official's suspicion that you were driving while under the influence of alcohol or a controlled substance? YES NO

4. If your answer to the preceding question is "yes", please explain. At a minimum, state the date and location of the incident giving rise to the charge; the name of the law enforcement agency which investigated the incident (ex: XYZ Police Department, or the XYZ County Sheriff's Office); the name and address of the court which adjudicated the charge; and the disposition of the charge.

5. During the past 10 years, have you been involved in a traffic accident for which you were found to be at fault? YES NO

6. If your answer to the preceding question is "yes", please explain. At a minimum, state the date and location of the incident giving rise to the charge; the name of the law enforcement agency which investigated the incident (ex: XYZ Police Department, or the XYZ County Sheriff's Office); the name and address of the court which adjudicated the charge; and the disposition of the charge.

7. During the past 5 years, have you been cited for any moving traffic violations? YES NO

8. If your answer to the preceding question is "yes", please explain. At a minimum, state the date and location of the incident giving rise to the charge; the name of the law enforcement agency which investigated the incident (ex: XYZ Police Department, or the XYZ County Sheriff's Office); the name and address of the court which adjudicated the charge; and the disposition of the charge.

I declare under penalty of perjury that the foregoing is true and correct. I understand the penalty for perjury is a fine of up to \$2,000 or imprisonment for up to 5 years, or both.

A check of your driving record is required as a condition of employment. You are responsible for obtaining a copy of your driving record at your own expense.

Printed Name:

Date Signed:

Signature: